

**CITY OF BRYAN**

**JOB DESCRIPTION – 1206**

**Working Title:** PREVENTIVE MAINTENANCE TECHNICIAN

**Career Ladder:** TECHNICAL OPERATIONS      **Level:** 230

**Division:** FACILITY SERVICES      **Department:** COMMUNITY SERVICES

**SUMMARY AND PRIMARY FUNCTION**

Performs in the operation of the preventive maintenance inspection and service program.

**QUALIFICATIONS AND SKILLS**

High school diploma.

Specialized training and certification equivalent to the "journeyman" level in the skilled trades.

Demonstrated proficiency in use of all tools and equipment appropriate to job responsibilities.

Minimum of 3-5 years successful performance in area of responsibility.

Ability to move or lift objects of 50 pounds or more as necessary.

Experience in HVAC troubleshooting and repair preferred.

**OTHER SKILLS AND ABILITIES – PREFERRED**

Ability to work from manuals, blueprints or other specifications; locating, diagnosing and repairing problems.

Ability to understand and follow verbal and written instructions without close supervision.

Ability to keep legible and accurate records, utilizing maintenance management software.

**SPECIAL REQUIREMENTS AND LICENSES**

Texas Class C driver's license with a good driving record as measured by the City's evaluation system.

Residence must be within a 30-minute response time.

Works irregular hours and/or on-call status as needed.

EPA Universal Technician Certification or ability to obtain this license within six months of employment.

**EQUIPMENT**

Truck, bucket truck, hand tools, power tools, electrical test equipment and light equipment.

Work shall be performed with tools, appliances and equipment approved by those agencies and bodies that have control, authority or approval of the design working ranges or limitations of those items; the employee has the responsibility to conform to those ranges and limitations.